

Carbon Reduction Plan

Supplier name: Unilink Software Limited

Publication date: 27th November 2024

COMMITMENT TO ACHIEVING NET ZERO

Unilink is certified as Net Zero compliant and is committed to maintaining this status.

BASELINE EMISSIONS FOOTPRINT

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2019/20	
Additional Details relating to the Baseline Emissions calculations.	
<p>Unilink Software Limited has worked with qualified third-party consultants to assist it in its environmental impact strategies since 2017. e.g. Carbon Footprint Limited, a leading independent ISO14001:2015 certified organisation noted for its environmental management excellence.</p> <p>From Unilink Software Limited’s 2019/2020 baseline we continue to track and reduce carbon emissions ‘at source’ and to, at least, fully compensate for unavoidable emissions via carbon offsetting.</p> <p>The baseline emissions totals calculated in 2020 have since been adjusted to take into account well to tank emissions and home workers’ emissions, as well as a correction to the Scope 1 calculation – the original figures are shown in brackets in the table below.</p>	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	30.46 (35.5)
Scope 2	39.57 (35.55)
Scope 3 (Included Sources)	111.37 (48.03)
Total Emissions	181.4 (119.08)

Current Emissions Reporting

Reporting Year: Year ending June 2024.	
Scope 3 emissions calculations now include Home Working. Emissions have been calculated using the assumption that two-thirds of staff are home alone during work hours, and therefore gas heating during winter months is accounted for, and one-third of staff are with others during in the home during work hours, therefore no additional gas is being used by staff working from home. The Scope 3 total without Home Working included is shown in brackets in the table below.	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	3.13
Scope 2	18.93
Scope 3 (Included Sources)	114.91 (59.34)
Total Emissions	136.96

EMISSIONS REDUCTION TARGETS

Unilink Software Limited has exceeded Net Zero to become Net Positive.

Unilink continues its efforts to reduce its carbon footprint by downsizing offices and exploring greener ways of working. This has resulted in the majority of staff working remotely, and has achieved a 89.7% reduction in Scope 1 emissions and a 49% reduction in Scope 2 emissions since the baseline year.

In 2023-24, for the first time, the emissions for home workers is included in the calculations. The result has been a backdated rise in Scope 3 emissions for each assessed year. The calculation for home working emissions for 2023/24 of 55.57 tonnes of CO₂e, however, compared with 76.16 tonnes for 2022/23 shows a 27% reduction over the year.

	Baseline Year (2019/20)	Current Year (2023/24)	% change from baseline year
Total Tonnes of CO ₂ e (Market-based)	181.4	136.96	-24.5
Tonnes of CO ₂ e per employee	1.34	0.85	-36.6

The reduction in absolute market-based emissions achieved by Unilink since the baseline year is 24.5%. Furthermore, emissions per employee dropped by 36.6% from the baseline.

Unilink will continue to focus on reducing its carbon intensity - the tonnes of tCO₂e per employee. The aim is to lower this by a further 7% per employee by 2030, reducing the emissions per employee to .79 tonnes of tCO₂e which represents a 41% decrease on the baseline

CARBON REDUCTION PROJECTS

ONGOING CARBON REDUCTION INITIATIVES

The consumption of Natural Gas for heating at the company offices has decreased by 89.7% since the base year. The market-based emissions from electricity consumed in Unilink sites has decreased by 49% in the same period. Unilink shall continue switching to renewable energy tariffs to reduce market-based emissions, to contribute to lower gas and electricity consumption. .

The following environmental management measures and projects have commenced since the 2020 baseline:

- Improving data centre efficiency to reduce carbon emissions
- Optimising working environments to reduce tonnes of tCO₂e per employee
 - Limiting use of office space - relocating and downsizing offices
- Travel policy:
 - reduction of business class travel to ‘essential’ long haul only
 - use of more sustainable travel operators and hotels wherever possible
 - replacement of current Unilink owned or leased vehicles with electric vehicles only

Now Unilink shall begin evaluating the environmental commitments of the suppliers we choose to work with.

Unilink Software Limited will continue its already successful carbon reduction strategy based on its ‘MAROCC’ principles: **M**easure, **A**IM, **R**educe, **O**ffset, **C**ommunicate, **C**omply.

Its assessments will include and be compliant with current UK Gov standards – currently part 1 of ISO 14064: 2018.



carbon footprint

Awarded to

Unilink Software Ltd

Date: 25 October 2024

CARBON NEUTRALITY CERTIFICATE



Carbon Footprint Standard

Carbon Neutral Organisation



Carbon Footprint Standard

Carbon Neutral Organisation +

Carbon Footprint Assessment
 Scope: Company
 Methodology: GHG Protocol Corporate Standard
 Included in the assessment: Building energy, business travel, home-working, well to tank and computing.
 Assessment Period: 1st July 2023 – 30th June 2024
 Emissions Total: 133 tonnes CO₂e
 Assessment undertaken/assured by: Carbon Footprint Ltd

Carbon Offsetting
 Emissions Offset: 133 tonnes CO₂e
 Project Title: Arca Hydro Electric Power Plant in Turley
 Project Reference: VCS1152
 Project Standard: Verified Carbon Standard (VCS)



John Buckley
 Managing Director, Carbon Footprint Ltd
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DECLARATION AND SIGN OFF

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:



Date: 09/12/2024

¹ <https://ghgprotocol.org/corporate-standard>

² <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

³ <https://ghgprotocol.org/standards/scope-3-standard>